

## CONFIRMATION OF AGENCY STATUS

Every real estate licensee is required to disclose his or her agency status in a real estate transaction to any buyer or seller who is not represented by an agent and with whom the licensee is working directly in the transaction. The purpose of this Confirmation of Agency Status is to acknowledge that this disclosure occurred. Copies of this confirmation must be provided to any signatory thereof. Notice is hereby given that the agency status of this licensee (or licensee's company) is as follows in this transaction:

The Company, \_\_\_\_\_ in the real estate transaction involving the  
COMPANY NAME  
property located at \_\_\_\_\_  
PROPERTY ADDRESS

**[CHECK ONE ONLY]:**

- is serving as a **Transaction Broker or Facilitator** (not an agent for either party).
- is serving as an **Agent or Subagent for the Seller**.
- is serving as an **Agent for the Buyer**.
- is serving as a **Disclosed Dual Agent (for both parties)**, with the consent of both the Buyer and the Seller in this transaction.
- has appointed \_\_\_\_\_ to serve as **Designated Agent for the Seller**.
- has appointed \_\_\_\_\_ to serve as **Designated Agent for the Buyer**.

This form was delivered in writing, as prescribed by law, to any unrepresented buyer **prior to the preparation of any offer to purchase**, OR to any unrepresented seller **prior to presentation of an offer to purchase**; OR (if the licensee is listing a property without an agency agreement) **prior to execution of that listing agreement**. This document also serves as confirmation that the licensee's Agency or Transaction Broker status was communicated orally before any real estate services were provided. **This notice by itself, however, does not constitute an agency agreement or establish an agency relationship.**

Date: \_\_\_\_\_ Licensee's Signature: \_\_\_\_\_

**Acknowledgment:**

I acknowledge the above confirmation of agency status.

Date: \_\_\_\_\_ Signature of Buyer or Seller: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Buyer or Seller: \_\_\_\_\_

### FAXED SIGNATURES WILL SUFFICE FOR ACKNOWLEDGMENT(S) OF THE ABOVE CONFIRMATION

*NOTE: This form is provided by TAR to its members for their use in residential real estate transactions and is to be used as is. By using this form, you agree and covenant not to alter, amend, or edit said form or its content, and agree and acknowledge that any such alteration, amendment or edit of said form is done at your own risk. Use of the TAR logo in conjunction with any form other than standardized forms created by TAR is strictly prohibited.*

